



VCTU Educational Grant Program Instructions

1. Grant Program Overview

The Virginia Council of Trout Unlimited has acquired a sum of funds that were previously in possession of the Tri-State Conservation & Fishing Camp, which has been disbanded. It is the desire of the Executive Committee of the Tri-State Camp that those funds be used for programs that support the Trout Unlimited “STREAM of Engagement” programs, specifically to increase participation in conservation and fishing by young people from elementary to college age. To support the mission the following steps are required to secure a grant.

2. Eligibility

- i. The maximum grant is \$3000 per annum.
- ii. Applicants have 12 calendar months to complete the project.
- iii. No TU member of the requesting chapter receiving grant funds will benefit in any way financially from the award.
- iv. All projects must be submitted and sponsored by a Virginia TU chapter.

3. VCTU will not fund:

- i. Salaries for government agency personnel or non-profit staff.
- ii. Advocacy campaigns.
- iii. More than one project from a chapter each year.

4. Review process.

- a. The VCTU review committee will consist of one member of the VCTU executive committee and two At-Large members.
- b. The committee will review all project proposals at its regularly scheduled executive committee meetings.
- c. Grant applications will be evaluated according to the following criteria:
 - i. Strengthening the TU impact in Virginia
 - ii. Public education and outreach for TU Stream of Engagement programs.
 - iii. Technical merit

5. Grant proposal check list

- a. Grant must be submitted 30 days prior to a regularly scheduled VCTU executive committee meeting.
- b. The grant proposal should include the following:
 - i. Executive summary
 - ii. Background information
 - iii. Goals and Objectives
 - iv. Work Plan
 - v. Communications plan
 - vi. Budget
 1. Detail of expenditures
 2. Source of matching funds/contribution
 3. Explanation of TU volunteer involvement